

Cavan Cricket Club
CONSTITUTION AND RULES

1.Name

1.1 The name of the Club is Cavan Cricket Club. (Hereinafter referred to as the Club)

1.2 The club promotes a range of sports including cricket.

2. Aims and Objectives

2.1 To foster & promote the sport of amateur cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching & competition.

2.2 To ensure that all members both playing & non-playing abide by the laws of cricket and the code of Conduct which incorporates the spirit of cricket.

2.3 Safe Hands Cricket Policy for Safeguarding Children, the cricket equality policy also applies to all future versions of the Policies.

2.4 To encourage all members to participate fully in the activities of the club.

3.Colours

The colours of the club shall be

4.Affiliation

4.1 The Club is affiliated to Cricket Ireland through the

4.2 The Club is fully committed to safeguarding the well-being of its members. Every individual involved in the Club should, at all times, show respect and understanding for their rights of safety and welfare and conduct themselves in a way that reflects the principles of the Club and the guidelines contained in the Code of Ethics and Good Practice for Children's Sport in Ireland.

5.Membership

5.1 Membership of the club shall be open to anyone interested in the sport of cricket on application, regardless of sex, age, disability, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

5.2 The club may have different classes of membership & subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to participation.

5.3 Application for membership of the club shall be by completion of a membership application form and by payment of the relevant joining fee/subscription as determined by the Annual General Meeting.

5.4 No person shall be eligible to take part in the business of the club or be eligible for selection for any club team unless the appropriate subscription has been paid by the specified date or has been agreed by the Committee.

5.5 The club Committee may refuse membership or remove it only for good cause such as conduct or character likely to bring the club or cricket into disrepute. Appeal against refusal or removal may be made to the committee who shall appoint an appeals committee to hear the appeal.

5.6 All members shall be subject to the regulations of the Constitution and by joining the club will be deemed to accept these regulations and any codes of conduct that the club has adopted. The Constitution shall identify those members eligible to vote at any General Meetings.

5.7 The subscriptions of continuing members are due on 1st January of each year. Any member, who without due reason, has not paid their subscription by 30th April shall be deemed to have resigned from the club. Any member so deemed resigned can regain membership only by re-applying for membership in accordance with the rules and submitting the relevant subscription.

5.8 If the application of a prospective member is accepted after 30th September, the subscription fee paid shall, in addition be deemed to cover the following calendar year.

The Club may have different classes of membership on a non-discriminatory and fair basis.

5.9 The levels of subscriptions will be decided by the Committee from time to time and notified to the members

5.9.1 The Club will have the following classes of membership:

5.9.2 Full members – playing

5.9.3 Full-members – non-playing

5.9.4 Student members – over 18 years of age and in full –time education

5.9.5 Youth members – under the age of 18

5.9.6 Honorary Life members who are nominated by the Committee on the basis of having rendered outstanding service to the Club

5.9.7 Pavilion members – entitled to the use of the Club’s pavilion facilities, but will not have voting nor playing rights

5.10 The Club Committee may refuse membership or remove it at its discretion but will not do so on a discriminatory or unfair basis. In the event of a refusal of membership, the applicant shall be entitled to make further representations in writing to the Committee within fourteen (14) days of notification of refusal. The Committee will consider the application again and its decision shall then be final

5.11 All members will be subject to the Rules of the Club and by joining the Club will be deemed to accept these Rules, Club Regulations and Code of Conduct.

5.12 The Club Secretary will keep a register of members

7. Officers

The Officers of the club shall be as follows: -

Executive Officers

- Chairperson
- General Secretary
- Treasurer
- Welfare Officer
- Club Captain
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-
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8. Election of Officers

8.1 All officers of the club shall be elected at the Annual General Meeting by the voting members of the club.

8.2 All officers shall be elected for a period of one year but shall be eligible for re-election to the same office or any other the following year.

9. Management Committee

9.1 The affairs of the club shall be conducted by a Management Committee (the Committee) comprising the Executive Officers of the club and up to two other members elected from the Cricket Sub Committee;

9.2 only these members of the Committee shall be entitled to vote at Committee meetings.

9.3 Committee meetings shall be convened by the Club Secretary at agreed intervals but not less than six times per year.

9.4 The quorum required for business to be agreed at committee meetings shall be two thirds of the Management Committee.

The duties of the Committee shall be: -

- a) To control the affairs of the club on behalf of the members.

b) To keep accurate accounts of the finances of the club through the Treasurer; these should be available for reasonable inspection by members and should be audited before every Annual General Meeting. The club shall maintain a bank account and the following Officers shall be authorised to sign cheques, any two from the Chairperson, Treasurer and General Secretary.

c) To co-opt additional members to the Committee as the Committee feel is necessary; such co-opted members shall not be entitled to vote at meetings and shall serve until the end of the next Annual General Meeting.

d) To make decisions on the basis of a simple majority vote. In the case of equal votes being cast, the Chairperson shall be entitled to cast an additional vote.

e) To have due regard to the Law on Disability discrimination & the safeguarding of children & vulnerable adults.

9.5 The Committee shall have powers to appoint sub-committees as necessary and to co-opt advisers who may be non-members, invited to advise on specialist subjects.

9.6 An elected committee member ceases to be such if he/she ceases to be a member of the club, resigns by written notice, or is removed from office by the Committee for good cause, after the member concerned has been given the chance of putting their case to the Committee. Appeal against removal may be made to the Appeals Committee which shall fairly decide time limits and formalities for this procedure.

The Committee has the power to:

1 Acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, transport and related facilities

2 Provide coaching, training and related social and other facilities

3 Take out insurance for club committee, employees, players, guests and third parties

4 Raise funds by appeals, subscriptions, charges, raffles, events and other fund-raising activities

5 Borrow money and give security for the same and open bank accounts

6 Buy or lease property and sell, let or otherwise dispose of the same provided that no disposal of the club's ground can be made without the prior approval of the members voting at a general meeting.

7 Set aside or apply funds for special purposes or as reserves

8 Apply for grants

9 Deposit or invest funds in any lawful manner

10 Employ and engage staff and others and provide services

11 Co-operate with organisations, clubs, sporting bodies, government or government-related agencies

12 Do all other things reasonably necessary to advance the purposes

None of the above powers may be used other than to advance the purposes consistently within the Rules below and the general law.

10. Cricket Sub-Committee

Cricket affairs shall be the responsibility of a cricket Sub-Committee consisting of the Club Captain (Chairperson), the Captains of the Cricket Elevens and the Colts Manager, so elected in General Meeting.

Vice Captains will be selected at the first meeting of the Cricket Sub-Committee before the commencement of the Cricket season.

11. Finance Sub-Committee

Financial affairs shall be the responsibility of a Sub-Committee consisting of the Treasurer (Chairperson), General Secretary, Bar Secretary and Pavilion Secretary.

12. General Meetings

12.1 All members may attend all general meetings.

12.2 All full members have 1 vote.

12.3 Members must be given 14 days' notice of all general meetings.

12.4 The quorum for all general meetings is 15 members present.

12.5 If a quorum is not present within 30 minutes of the start of the meeting, the meeting will be adjourned to the following week at the same time and place or such other time and place as the Committee decides. If at the adjourned meeting a quorum is not present within thirty (30) minutes after the appointed time, the members present shall constitute a quorum.

12.6 The Chairperson or (in his /her absence) another member chosen by the members present will preside

12.7 Except as otherwise provided in the Club's Regulations, every resolution shall be decided by a simple majority of the votes cast on a show of hands.

12.8 Formalities in connection with general meetings (such as how to put down resolutions) shall be decided by the Committee in the Club's Regulations and publicised to Club Members.

13. Annual General Meetings

The Club will hold an AGM once in every calendar year.

13.1 The Members will elect a committee including a President, Chair, Treasurer, and Secretary to serve until the next AGM.

13.2 The President shall hold office for two years, and at the conclusion of his or her first year in office a President Elect shall be elected to serve as President for the two years following the term of the outgoing President. The President Elect shall serve for one year before assuming the office of President. The immediate Past President shall serve for the year following the end of his or her term as President.

13.3 The Treasurer will produce accounts of the Club for the latest financial year audited as the Committee shall decide.

13.4 The Committee will present a report of the Club's activities since the previous AGM.

13.5 The Members will discuss and vote on any resolution and deal with any business put to the meeting.

14. Extraordinary General Meetings (EGM)

An EGM shall be called by the Secretary within 14 days of a request to that effect from the Committee or on the written request of not less than 15 members signed by them. Such EGM shall be held at not less than 14 days' notice.

15. Alterations to the Constitution

Any proposed alterations to the club Constitution may only be considered at an Annual or Special General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a voting member of the club and seconded by another voting member. Such alteration shall be passed if supported by no less than two-thirds of those voting members present at the meeting, assuming that a quorum has been achieved.

16. Finance

16.1 All club monies shall be banked in accounts in the name of the club.

16.2 The Treasurer shall be responsible for the finances of the club and for providing a report on the financial position as required by the Committee.

16.3 The treasurer shall ensure that the club maintains adequate and appropriate insurance to cover the activities of the club.

16.4 The financial year shall end on 30thSeptember.

16.5 The Treasurer shall present an audited statement of annual accounts at the annual general meeting.

16.6 Any cheques drawn against club funds shall hold the signatures of any two of the three Officers as stated in section 9b of this document

17. Bar Rules

Members have the privilege of introducing guests to the club. Guests shall have their names entered in the "Visitors Book" and countersigned by the member introducing them. No member may introduce more than three guests on one day. No guest may be introduced more than five times in any year.

The following persons may be permitted to enter the Club premises and providing that they are eighteen years of age or over, the club may supply or sell intoxicating liquor for consumption on the premises to such persons,

- a) Members of Cavan Cricket Club and their guests.
- b) Persons attending such as may be arranged by the letting of the Club premises for organised private functions only and consisting of a minimum of twenty persons. Such lettings to be authorised by the Management Committee and not to exceed six per month.

Members and guests shall pay for all intoxicating liquors supplied to them at the time they are supplied. All intoxicating liquors supplied to guests must in like manner be defrayed by the member introducing them.

Intoxicating liquors may be supplied only during the hours approved by the Licensing Authority as displayed at the bar.

18. Property and Funds

18.1 The property and funds of the club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules, all surplus income or profits shall be reinvested in the club. The club may also, in connection with the sporting purposes of the club.

- a) Sell and supply food, drinks & intoxicating liquor, related sports clothing and equipment.
- b) Employ members (though not for playing) and remunerate them for providing goods and services on fair terms set by the Committee but without the person concerned being present.
- c) Pay for reasonable hospitality for visiting teams & guests.
- d) Indemnify the Committee and members acting properly within the Rules of the club against any liability incurred in the proper running of the club, to the extent of its assets.

18.2 The property of the club, other than cash which is in the control of the Treasurer, shall be vested in the Trustees and shall be dealt with by them as the Management Committee may direct. There shall be no more than five Trustees of the club.

18.3 The Trustees shall hold office until death or resignation or until removed by resolution of the Management Committee. Where, by reason of such death, resignation or removal, it shall appear necessary to the Management Committee that a new Trustee or Trustees be appointed, or if the Management Committee deem it expedient to appoint an additional Trustee or Trustees, the Management Committee shall by resolution nominate the person or persons to be appointed. For the purpose of giving effect to such nomination, the Chairperson is hereby nominated to appoint new Trustees of the club within the meaning of section 36 of The Trustees Act 1925 and shall by deed duly appoint the person or persons nominated.

19. Discipline and Appeals

All complaints regarding the behaviour of members should be lodged in writing with the General Secretary.

19.1 Any person who is the subject of a written complaint or appeal shall be notified of the procedure to be followed by the General Secretary in reasonable time to prepare for any hearing.

19.2 The Committee shall appoint a Disciplinary Sub-Committee who shall meet to hear complaints within 14 days of a complaint being lodged. Any person requested to attend such a meeting shall be entitled to be accompanied by a friend or other representative and to call witnesses.

19.3 The Committee (or its sub-committee) has the power to take appropriate disciplinary action, including the termination of membership or exclusion from club premises.

19.4 The outcome of any disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days following the hearing.

19.5 There shall be a right of appeal to the Management Committee against either the finding or the sanction imposed or both, following disciplinary action being taken. The Committee shall appoint an Appeals Committee with a maximum of three, which shall not include members involved with the initial disciplinary hearing but may include non-members of the club.

20. Resignation from club, committee or office

20.1 Any member, by giving one month's notice in writing to the Hon. Secretary and providing his resignation is accepted by resolution of the Committee, may resign from the Committee or honorary office of the Club.

20.2 In the case of cases of emergency, illness or other distress, resignation may be accepted by the Committee on summary notice.

21. Trustees

21.1 Any property or assets of the Club will be vested in 2 or more trustees. The trustees shall hold the same for and on behalf of the members of the Club.

21.2 The Committee shall have power by notice in writing to appoint such trustees from the membership of the Club and may remove them at any time, by resolution of the Committee.

21.3 The trustees shall deal with the Club's property and assets as directed by the Committee from time to time.

21.4 The trustees shall be entitled to be indemnified out of the Club's funds against any cost or expense properly incurred in dealing with the property or the assets.

22. Liability of members

In the event of the Club becoming insolvent and unable to repay to the Trustees any sum or part of a sum or sums of money for which they have been found liable in their capacity as Trustees of the Club, the Trustees severally and jointly shall have the right to sue and recover from each member an equitable proportion of any such sum or sums. The members upon whom such liability shall devolve shall be full members on the date of the holding of the Annual General Meeting (AGM) immediately previous to the date on which the Club became insolvent or who became ordinary or playing members since that date.

23. Notices

23.1 Notices to be sent out in accordance with these Rules may be sent by hand, by post or by suitable electronic means and will be treated as being received.

23.1.1 24 hours after being sent by electronic means or delivered by hand to the relevant address.

23.1.2 Two clear days after being sent by post.

23.1.3 Notice of all meetings must also be put on Club website and on the Club's notice board.

23.1.4 A technical defect in the giving of notice of which the members of the Committee are unaware does not invalidate decisions taken at a meeting.

24. Amendments

24.1 These Rules may be amended at a general meeting by resolution passed by two-thirds of the votes cast.

25. Dissolution of the Club

25.1 If at any General Meeting of the club, a resolution be passed calling for the dissolution of the club, the General Secretary shall immediately convene a Special Meeting to be held not less than one month thereafter to discuss and vote on the resolution.

25.2 If at that Special Meeting, the resolution is carried by at least three quarters of the Voting Membership present at the meeting, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the club assets and discharge all debts and liabilities of the club.

25.3 The Committee shall then be responsible for the orderly winding up of the club's affairs.

25.4 After settling all liabilities of the club, the committee shall dispose of the net assets remaining to one or more of the following:

- a) to another club with similar sporting purposes which is also a registered charity.
- b) and/or to another club with similar sporting purposes which is a registered community amateur Sports Club.
- c) and/or to the club's governing body for use by them for related community sports.

26. The Minute Book

The Committee shall cause minutes to be made in proper books of;

26.1 All resolutions and proceedings of Committee and general meetings.

26.2 The names of all members present at Committee and general meetings. Every minute signed by the chairperson of the meeting to which it pertains or by the chairperson of a subsequent meeting, shall be sufficient evidence of the facts stated therein.

27. Declaration

Cavan Cricket Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members.

SIGNED (CLUB CHAIRPERSON)

NAME

DATE

SIGNED (GENERAL SECRETARY)

NAME

DATE

SIGNED (CLUB CAPTAIN)

NAME

DATE

